

Policy EEF

This is an abbreviated policy. The full policy can be found and read [here](#)

INTERNET ACCESS

The Kane County School District has adopted the Internet as a tool for use by faculty and students in conjunction with UETN (Utah Education and Telehealth Network), and USOE (Utah State Office of Education). The school district shall encourage students to use this tool for educational purposes and has established local Internet access which may be used at the discretion of the district schools. Such use shall be limited to times and circumstances that will not interfere with the scheduled educational programs of schools and consistent with the Acceptable Use Policy of the district.

Internet access is a privilege. The Internet is available to qualifying students, teachers, staff, and administrators. An Internet account may also include an email account for faculty and student in grades K-12.

CONFIDENTIALITY OF INTERNET ACCOUNTS

The district is responsible for enforcing the terms of the Acceptable Use Policy. Therefore, Internet access via district technology equipment will pass through UETN proxies and filters, which will include the tracking of Internet activity. All district technology use may be monitored. Expectation of privacy cannot be assumed.

IMPERMISSIBLE USES OF THE INTERNET

Internet and email accounts are to be used for educational purposes. Any use of an Internet account inconsistent with educational purposes shall be grounds for terminating the account. Any activity of cyberbullying or spoofing will result in punishment and may include a loss of use and/or criminal charges.

The following uses are prohibited (this is not a complete list, for more restrictions, refer to the full Policy EEF)

1. Violation of applicable school policy or public law by Internet use;
2. Activity that is contrary to the high moral standards which must be maintained in an educational setting;
3. Uses of computer networks for obscene purposes such as the receipt, storage, or distribution of profanity or other offensive language and sexually explicit materials including nudity, or other graphic or textual depictions of sexually explicit activities;
4. The transmission or downloading of profane, defaming, harassing or offensive language;
5. Cyberbullying in any form or intent
6. Violation of copyright, trade secret or trademark laws; which includes the illegal download of music and movies.
7. Attempting to disrupt or interfere with use of the Internet system;
8. Attempting to access information to which the account holder does not have a right of access;
9. Loading or downloading to school computers, any games, programs, photos, graphics, screen savers, wallpaper, backgrounds, or other material not provided by the school district without permission of district or school technology coordinator;
10. Changing or attempting to change settings on any computer or computer system belonging to the school district including but not limited to: proxy, IP, Domain, password, network, server, user names, etc.;
11. Chat rooms or Web email not specifically provided by the school district. It is expected that students and staff will use school issued email accounts for communication as it relates to educational purposes.
12. Excessive non-school related Internet or e-mail use;
13. Student use of the internet when a supervising adult is not in the room. Students are not to be in any room to use any computer with Internet access without direct supervision or disabling Internet access.
14. Participation or retrieval of online gaming in any form;
15. Extensive use of the network for private or personal business.
16. Use of internet games, multi user domains, chat rooms, peer to peer connections and anonymous e-mail.
17. Use another user's password or attempt to tamper with other people's data or to gain unauthorized access to data on the Internet.
18. Vandalize or attempt to vandalize any equipment or software including introduction of viruses/malware to any system or file.

19. Use the Internet for commercial use, product advertisement, or political lobbying activities, including lobbying for student body office;
20. Use computer networks in a way that disrupts the use of the network by other users or supports illegal activities, as defined by local, state, or federal law.

Reconfigure or change setups on any individual computer or in any computer system or attempt to gain access to a network's restricted or secure area or program.

21. Store any file or information on any school or district file server without specific rights granted by district system administrator.
22. Use mail or message services to harass, intimidate, or otherwise annoy another person, e.g., broadcasting unsolicited messages or sending mail after being told it is unwanted.
23. The use of electronic communication devices and cameras to record any person where a reasonable expectation of privacy exists. This includes, but not limited to, locker rooms, showers, restrooms or any other location where changing of clothing may occur.
24. Use of computers for the intent of bypassing district filters and security via proxy servers, VPN access, or other means.

CONSEQUENCES OF IMPROPER USE

Violations of the Acceptable Use Policy may range from minor to serious. Minor violations may include but are not limited to: Accidental/unintentional accessing forbidden or restricted sites or information; Unknowingly using the Internet or e-mail in a way that is in violation of the AUP; Using the Internet/e-mail for excessive personal use or other inappropriate personal use during school time; other violations that do not endanger the security of the system or slow the transfer of system data.

More serious violations may include but are not limited to: All intentional misuse of the Internet or computer network; all intentional violations of the Acceptable Use Policy; any disregard for the safety and security of the network system, vandalism.

Any holder of Internet privileges found in violation of this policy is subject to disciplinary measures including:

Minor Violations:

1. Loss of computer privileges or Internet access rights.
 - A. First offense: verbal warning and/or loss of Internet access for up to one week as directed by principal.
 - B. Subsequent offense for same violation: Loss of Internet privilege for a period exceeding one week as directed by principal.

More Serious Violations:

1. Suspension of Internet or network access for any period exceeding one month;
2. Revocation of Internet or network access;
3. Referral to legal authorities;
4. Suspension from school;
5. Loss of employment (if a staff or faculty member);
6. Referral to State Professional Practices Board (if a staff or faculty member).

ACCEPTABLE USE POLICY

An Acceptable Use Policy must be signed by every school employee and student before use of the Internet is allowed. Signing the AUP signifies acceptance of the conditions of the policy and agreement to abide by it. Schools are directed to establish methods of verifying student and staff compliance to this policy as well as keeping a file of signed Acceptable Use Policies available for inspection by district officials.

There are thousands of educational resources on the Internet that students and teachers in Kane County Schools will be able to access and use. We strongly believe that these resources are effective ways to introduce and educate students to the global nature of information. Access through Kane County School District technology is for educational purposes, such as research, project development, and use related to the core curriculum, etc. Parents and guardians need to decide whether to permit their children to access the Internet. Each student having Internet access will participate in a discussion with his or her sponsoring teacher regarding acceptable behavior and use of the network.

With access to people and computers all over the world comes the availability of materials that may not be considered of educational value in the context of the school setting. Kane County School District and the Utah Education Telehealth Network (UETN) have taken reasonable precautions to restrict access to objectionable materials. However, on a global network it is impossible to control all material and a user may discover controversial or inappropriate information. We believe that the valuable information and interaction available on the Internet outweigh the possibility that users may occasionally find objectionable material.

Guidelines:

- Never write or share password information. If you are aware that someone else knows your password, request to have your password changed.
- Always use the Internet and network access for the educational purpose for which it was designed.
- Internet use must be consistent with the educational objectives of the district. Occasional personal use of the Internet may be allowed if otherwise consistent with the Acceptable Use Policy.
- Internet accounts shall be used only by the authorized owner of the account. No attempt to gain unauthorized access to accounts on the Internet is permitted. An administrator or faculty member may request the system administrator to deny, revoke, or suspend specific user access and/or user accounts. All requests will be referred to the appropriate school administrator.
- Student mailing/street addresses, phone numbers, and personal financial information shall not be included in network communications, listed on web pages or transmitted to non-school personnel via any network communication.
- Passwords should be kept private and changed when necessary to secure privacy.
- All network communications must be courteous and free from inappropriate language.
- Encourage students and adults alike to develop self-directed personal motivation to use the Internet, e-mail, and all electronic data responsibly.
- Electronic mail is not guaranteed to be private. Although resources obtained through computer network communications shall be treated as confidential, and reasonable measures will be taken to protect the privacy rights of users, the school district cautions users that no computer network communications should ever be considered completely private and are subject to monitoring by local, state, and federal agencies.
- Use of other organizations-networks or computing resources must comply with rules appropriate to that network.
- If you are unsure about whether an action is appropriate, ask your teacher or the system administrator. If you accidentally violate the Acceptable Use Policy, notify your teacher or system administrator immediately.
- Schools may require new applications, registration, and account information from users each academic year.
- Individuals who have no affiliation with the school district may not be granted permission to use the internet or access email and will not be issued usernames and/or passwords.
- All terms and conditions as stated in this document are in compliance with UETN and Kane County School District policies and are applicable to its users. These terms and conditions supersede all prior oral or written agreements and understandings of the parties. These terms and conditions shall be governed and interpreted in accordance with the policies of the providers, Kane County School District, UETN, Utah State Board of Education, and the laws of the State of Utah.

Internet access in Kane School District is a privilege and not a right. Violating any of the guidelines or prohibitions listed previously can result in restricted network access, losing all network access privileges, and disciplinary or legal action including, but not limited to, criminal prosecution under appropriate local, state, and federal laws. The systems administrator will close an account and/or restrict network access if necessary. An administrator or faculty member has the right to request, for cause, that the systems administrator deny, revoke, or suspend specific user access or account.

Kane County School District makes no warranties of any kind whether expressed or implied, for the service it is providing. Kane County School District is not responsible for any damage suffered while on this system. These damages include, but are not limited to, loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or your errors or omission. Use of any information obtained via the information system is at your own risk. Kane County School District specifically denies any responsibility for the accuracy of information obtained through electronic information resources.

ACCEPTABLE USE POLICY

POLICY EEF

Student Application

Applicant's Name _____
please print legal name (no nicknames)

Grade _____

School _____

Password _____

I have read the Kane County School District Acceptable Use Policy and agree to abide by its provisions. I agree to follow the directions of supervising teachers and/or staff, request permission to use computer equipment in an appropriate manner, and not use Internet access without supervision.

Applicant Signature _____

Date _____

Parent or Guardian Signature _____

Date _____

Administrator Signature _____

Date _____

Employee Application

I have read the Kane County School District Acceptable Use Policy and agree to abide by its provisions. I agree to supervise students who use the Internet in my room.

Password _____

Name of Employee

Date _____

Administrator Signature

Date _____